



## Delta Dental Small Business Application

**Instructions:**

**Step 1:** Complete sections 1 through 3 for all groups.

**Step 2:** Complete 4 through 9 for the plans being offered.

**Step 3:** Complete 10 and 11 for all groups. **Group administrator must sign and date.**

**Step 4:** Complete 13 (if applicable) with agent information. **Agent must sign and date.**

Requested effective date \_\_\_\_\_ Contract length:  1 year  2 years

**SECTION 1: Group information (please print clearly, using black ink.)**

Group name

Physical address	City	State	ZIP
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Mailing address (if different from physical address)	City	State	ZIP
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Group administrator	Email	Phone
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Billing contact (primary) <input type="checkbox"/> Same as group administrator	Email	Phone
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Billing contact (secondary)	Email	Phone
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Billing address <input type="checkbox"/> Same as mailing address	City	State	ZIP
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EIN/TIN	North American Industry Classification System (NAICS code)
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**SECTION 2: Vision and dental monthly rates and required employer contribution**

**Dental rates:**

Employee \$ \_\_\_\_\_ Emp/Spouse \$ \_\_\_\_\_ Emp/Child(ren) \$ \_\_\_\_\_ Emp/Family \$ \_\_\_\_\_

**Dental rates — low option (if applicable)**

Employee \$ \_\_\_\_\_ Emp/Spouse \$ \_\_\_\_\_ Emp/Child(ren) \$ \_\_\_\_\_ Emp/Family \$ \_\_\_\_\_

**Employer dental contribution:** To employee rate \_\_\_\_\_%

<b>DeltaVision® rates:</b>			
Employee \$ _____	Emp/Spouse \$ _____	Emp/Child(ren) \$ _____	Emp/Family \$ _____
<b>DeltaVision rates — low option (if applicable):</b>			
Employee \$ _____	Emp/Spouse \$ _____	Emp/Child(ren) \$ _____	Emp/Family \$ _____
<b>Employer vision contribution:</b> To employee rate _____%			
<b>SECTION 3: Eligibility information</b>			
All eligible employees (and dependents) who are employed by the group on the inception date of the plan are immediately eligible for coverage. Each present or new employee is an “eligible employee” if he or she (1) works a minimum of 20 hours per week; (2) is certified as being eligible by the group; (3) receives compensation from the group; and/or (4) is a member of the group as specified in the group contract.			
Total eligible less those with other coverage		Total eligible enrolled	
<b>DENTAL COVERAGE (underwritten by Delta Dental of Virginia)</b>			
<b>SECTION 4: Employer paid traditional plans (2-49 employees)</b>			
<b>aXcess™ — Available as a single option plan only or as the low option of an employer paid traditional high/low plan only.</b>			
Benefit options	<b>Check one:</b> <input type="checkbox"/> 100/80/25/25 <input type="checkbox"/> 100/80/50/0		
Lifetime deductible	\$50		
Annual maximum and lifetime ortho maximum	\$2,000/\$500		
Major (Type III)	No benefit waiting period		
Ortho (Type IV)	No benefit waiting period		
<b>SECTION 5: Employer paid traditional plans (5-99 employees)</b>			
Benefit options	Delta Dental PPO Plus Premier™ <input type="checkbox"/> 100/80/50/50 — Passive <input type="checkbox"/> 100/100 90/80 60/50 50/50 — Active — Option 1 <input type="checkbox"/> 100/90 80/70 50/50 50/50 — Active — Option 2		
	Delta Dental PPO™ <input type="checkbox"/> 100/80/50/50 — Passive <input type="checkbox"/> 100/80 90/70 60/50 50/50 — Active — Option A <input type="checkbox"/> 100/80 80/60 50/30 50/50 — Active — Option B <input type="checkbox"/> 100/90 50/30 50/30 50/50 — Active — Option C		
<b>Plan options</b>			
Check one	<input type="checkbox"/> Single option                      1) Complete the single option column. <input type="checkbox"/> High/low option                      1) Complete both the high and low option columns. <input type="checkbox"/> Delta Dental EPO™                      1) Complete the high option column. 2) Complete Section 7		
	<b>Single option or high option</b>	<b>Low option*</b>	
Annual deductible (check one)	<input type="checkbox"/> \$0 <input type="checkbox"/> \$25 <input type="checkbox"/> \$50	<input type="checkbox"/> \$0 <input type="checkbox"/> \$25 <input type="checkbox"/> \$50	
Annual maximum and lifetime ortho maximum (if applicable) (check one)	<input type="checkbox"/> \$1000/\$1000 <input type="checkbox"/> \$1250/\$1250 <input type="checkbox"/> \$1500/\$1500 <input type="checkbox"/> \$2000/\$2000 <input type="checkbox"/> \$2500/\$2500 <input type="checkbox"/> \$5000/\$2500	<input type="checkbox"/> \$1000 <input type="checkbox"/> \$1250 <input type="checkbox"/> \$1500 <input type="checkbox"/> \$2000 <input type="checkbox"/> \$2500 <input type="checkbox"/> \$5000	
Diagnostic/preventive and basic care (Type I and II)	Composite fillings on all teeth <input type="checkbox"/> Yes <input type="checkbox"/> No Endodontics/periodontics/oral surgery* <input type="checkbox"/> Type II <b>or</b> <input type="checkbox"/> Move to Type III		
Majors (Type III) (Type I and II required) Indicate if covered and benefit waiting period.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> None <input type="checkbox"/> 6 months <input type="checkbox"/> 12 months	<input type="checkbox"/> None <input type="checkbox"/> 6 months <input type="checkbox"/> 12 months	

Ortho (Type IV)** (Type I-III required) Indicate if covered and benefit waiting period.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Adult and eligible dependent child(ren) <input type="checkbox"/> Eligible dependent child(ren)	
	<input type="checkbox"/> None <input type="checkbox"/> 6 months <input type="checkbox"/> 12 months	

**SECTION 6: Voluntary traditional plans (2-300 enrolled employees)**

Benefit options	Delta Dental PPO Plus Premier™: <input type="checkbox"/> 100/80/50/50 – Passive <input type="checkbox"/> 100/100 90/80 60/50 50/50 – Active – Option 1 <input type="checkbox"/> 100/90 80/70 50/50 50/50 – Active – Option 2
	Delta Dental PPO™: <input type="checkbox"/> 100/80/50/50 – Passive <input type="checkbox"/> 100/80 90/70 60/50 50/50 – Active – Option A <input type="checkbox"/> 100/80 80/60 50/30 50/50 – Active – Option B <input type="checkbox"/> 100/90 50/30 50/30 50/50 – Active – Option C

**Plan options**

Check one	<input type="checkbox"/> Single option                    1) Complete the single option column. <input type="checkbox"/> High/low option                    1) Complete both the high and low option columns. <input type="checkbox"/> Delta Dental EPO™                1) Complete the high option column. 2) Complete Section 7.
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	Single option or high option	Low option*
Annual deductible (check one)	<input type="checkbox"/> \$25 <input type="checkbox"/> \$50	<input type="checkbox"/> \$25 <input type="checkbox"/> \$50
Annual maximum and lifetime ortho maximum (if applicable) (check one)	<input type="checkbox"/> \$1000/\$1000 <input type="checkbox"/> \$1250/\$1250 <input type="checkbox"/> \$1500/\$1500 <input type="checkbox"/> \$2000/\$2000 <input type="checkbox"/> \$2500/\$2500 <input type="checkbox"/> \$5000/\$2500	<input type="checkbox"/> \$1000 <input type="checkbox"/> \$1250 <input type="checkbox"/> \$1500 <input type="checkbox"/> \$2000 <input type="checkbox"/> \$2500 <input type="checkbox"/> \$5000

Diagnostic/preventive and basic care (Type I and II)	Composite fillings on all teeth <input type="checkbox"/> Yes <input type="checkbox"/> No Endodontics/periodontics/oral surgery* <input type="checkbox"/> Type II <b>or</b> <input type="checkbox"/> Move to Type III
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Majors (Type III) (Type I and II required) Indicate if covered and benefit waiting period.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> None <input type="checkbox"/> 6 months <input type="checkbox"/> 12 months	<input type="checkbox"/> 6 months <input type="checkbox"/> 12 months

Ortho (Type IV) ** (Type I-III required) Indicate if covered and benefit waiting period.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Adult and eligible dependent child(ren) <input type="checkbox"/> Eligible dependent child(ren)	
	<input type="checkbox"/> 12 months	

**SECTION 7: Delta Dental EPO™ – Available as a single option plan or as the low option of a high/low plan only.**

Benefit options (check one)	<input type="checkbox"/> Plan CP140 <input type="checkbox"/> Plan CP360
Annual deductible (check one)	No deductible
Annual maximum and lifetime ortho maximum (if applicable) (check one)	<input type="checkbox"/> \$2000/\$2000 <input type="checkbox"/> \$3000/\$2000
Major (Type III)	No benefit waiting period
Ortho (Type IV)	No benefit waiting period

\* If coverage is only for Type I and II benefits, and “Move to Type III” is selected, then endodontics/periodontics/oral surgery services **are not** covered benefits.

\*/\*\*In order for Type IV (orthodontic benefits) to be offered, a minimum of ten (10) employees must be enrolled.

**VISION COVERAGE (Underwritten by Stryden, Inc.)**

**SECTION 8: Employer paid or voluntary plans (2-999 employees)**

DeltaVision® – 130 <input type="checkbox"/> (check here to select plan)	
DeltaVision® – 150 <input type="checkbox"/> (check here to select plan) or <input type="checkbox"/> (check here to make this plan the high option)	
DeltaVision® – 150 Plus <input type="checkbox"/> (check here to select plan) or <input type="checkbox"/> (check here to make this plan the high option)	
DeltaVision® – 150 Plus with EasyOptions <input type="checkbox"/> (check here to select plan) or <input type="checkbox"/> (check here to make this plan the high option)	
Funding type	<input type="checkbox"/> Contributory <input type="checkbox"/> Voluntary

**SECTION 9: Additional vision benefit options**

KidsCare for dependents under age 0-26 – <input type="checkbox"/> (check here to add KidsCare to plan(s) already selected above)
LightCare™ enhancement – <input type="checkbox"/> (check here to add LightCare enhancement to plan(s) already selected above)

**SECTION 10: Website authorization**

The individual(s) identified below is/are authorized to access Delta Dental of Virginia's and Stryden, Inc's (DeltaVision®) website and perform the function(s) checked. **By signing this application, the group authorizes its agent full access to the group's information.**

First and last name of user	Email
	Phone
First and last name of user	Email
	Phone

The group will undertake reasonable measures to safeguard account information, including username and password, and to prevent unauthorized access to the website by someone acting or purporting to act on the group's behalf. Further, it is the group's responsibility to inform and educate any authorized representative of his/her obligations under state or federal privacy and security laws. The group shall be solely responsible for any liability arising from the use of the website account and shall indemnify, hold harmless and defend Delta Dental of Virginia and/or Stryden, Inc. against any claim arising from the authorized user's use of the website account, or the group's failure to safeguard account information, including, but not limited to, errors and omissions and violations of state and federal privacy laws.

**SECTION 11: Billing and payment (if applicable)**

The undersigned authorizes Delta Dental of Virginia to deduct monthly premium payments from the account below. The debit entry will be initiated on the first business day of the month for the current month's premium. This authorization will remain in effect until Delta Dental of Virginia receives written notification to terminate monthly payments by bank draft. Delta Dental of Virginia must receive written notification thirty (30) days prior to the monthly draft discontinuation effective date.

Bank name
Bank address
Account number
Transit/ABA number

**SECTION 12: Group administrator signature**

The undersigned represents and warrants that he or she is authorized to sign on the group's behalf. All of the information contained in this application is true and correct to the best of his or her knowledge. By signing below, the group, acting through its authorized group administrator, acknowledges and agrees that it will be bound by the terms and conditions of the group contract(s).

Signature	Date
(Officer/owner or group administrator's signature required)	
Title	
Signee email (if not already provided):	
Signee phone (if not already provided):	

SECTION 13: Agent information (if applicable)	
Agent's name (please print)	
Agent's license number or SSN	Currently appointed with Delta Dental: <input type="checkbox"/> Yes <input type="checkbox"/> No Stryden, Inc.: <input type="checkbox"/> Yes <input type="checkbox"/> No
Commission payable to (check one) <input type="checkbox"/> Agent <input type="checkbox"/> Agency	If payable to agency, list name of agency
Agency TIN:	Agency currently appointed with Delta Dental: <input type="checkbox"/> Yes <input type="checkbox"/> No Stryden, Inc.: <input type="checkbox"/> Yes <input type="checkbox"/> No
Agent signature	Date
TO AVOID PROCESSING DELAYS, BE SURE TO INCLUDE:	
<input type="checkbox"/> Include employee enrollment forms or spreadsheet. <input type="checkbox"/> If waiver of benefit waiting periods is requested; include prior carrier premium statements and benefit summary to document 12 months of prior coverage.	
INTERNAL USE ONLY:	

### Nondiscrimination notice

Delta Dental of Virginia and Stryden, Inc. comply with applicable federal civil rights laws and do not discriminate on the basis of race, color, national origin, age, disability or sexual orientation. Delta Dental of Virginia and Stryden, Inc. provides free aids and language services to people with disabilities, such as:

- Qualified sign language interpreters
- Written information in other formats (large print, audio, accessible electronic formats, other formats) and languages

If you need these services, contact the Civil Rights Coordinator. If you believe that Delta Dental of Virginia or Stryden, Inc. have failed to provide these services or have discriminated on the basis of race, color, national origin, age, disability, or sexual orientation, you may file a grievance with:

Civil Rights Coordinator  
 ATTN: Compliance Dept.  
 5415 Airport Road  
 Roanoke, VA 24012-1303  
 800.237.6060 • TTY number: 877.287.9039 • Fax: 540.491.9714  
 compliance@corvesta.com

You may also file a complaint with the U.S. Department of Health and Human Services at:

U.S. Department of Health and Human Services  
 200 Independence Avenue SW., Room 509F, HHH Building  
 Washington, DC 20201  
 800.368.1019 • 800.537.7697 (TDD) • [ocrportal.hhs.gov/ocr/portal/lobby.jsf](http://ocrportal.hhs.gov/ocr/portal/lobby.jsf)  
 Complaint forms are available at: [www.hhs.gov/ocr/office/file/index.html](http://www.hhs.gov/ocr/office/file/index.html)

### Language Assistance Services

ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 800.237.6060 (TTY: 877.287.9039).

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 800.237.6060 (TTY: 877.287.9039)번으로 전화해 주십시오.

*Dental plans are underwritten by Delta Dental of Virginia.*

*DeltaVision® is underwritten by Stryden, Inc., an affiliate of Delta Dental of Virginia. Claims processing, claims service and provider network administration for DeltaVision are provided under contract by VSP. VSP, LightCare and WellVision Exam are registered trademarks, VSP Diabetic Eyecare Plus Program is a service mark of Vision Service Plan. All other brands or marks are the property of their respective owners.*